

*This Shareholders' Communication Policy of Acme International Holdings Limited is available for viewing in English and Chinese. If there is any inconsistency between the English and the Chinese versions of the Shareholders' Communication Policy, the English version shall prevail over the Chinese version.*



## **Acme International Holdings Limited**

**益美國際控股有限公司**

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 1870)**

(the “**Company**”)

### **SHAREHOLDERS' COMMUNICATION POLICY**

(Adopted by the board of directors of the Company on 18 October 2019)

#### **1. GENERAL POLICY**

- 1.1 In accordance with the articles of association of the Company and the relevant requirements under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) (the “**Listing Rules**”), this policy aims to ensure that the Company’s shareholders (the “**Shareholders**”) and other stakeholders at large are provided with ready, equal, regular and timely access to material information about the Company.
- 1.2 The Company aims to pursue the fundamental principles of making fair disclosure of information to Shareholders to enable Shareholders to exercise their rights in an informed manner.
- 1.3 The board of directors of the Company is responsible for maintaining an on-going dialogue with Shareholders and other stakeholders, and will regularly review this policy to ensure its effectiveness.
- 1.4 The Company maintains a policy of frank communication, and will deliver information to Shareholders and other stakeholders through various channels:
  - (a) the Company’s financial reports (including interim and annual reports);
  - (b) annual general meetings and other extraordinary general meetings that may be convened; and
  - (c) making available on the Company’s website all the disclosed information submitted to the Stock Exchange, the Company’s corporate communications and other Company’s corporate publications.

## **2. COMMUNICATION CHANNELS**

### ***Shareholders' general meetings***

- 2.1 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the general meetings.
- 2.2 There shall be appropriate arrangements to encourage Shareholders' participation in annual general meetings.
- 2.3 The Company shall monitor and regularly review procedures for general meetings and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 2.4 Members of the board of directors of the Company (especially the chairman of each board committee or his/her delegate), appropriate administration and management executives and external auditors will attend annual general meetings to answer Shareholders' questions.
- 2.5 According to the relevant provisions of the articles of association of the Company, notices of each general meeting shall be despatched to Shareholders no less than 14 days prior to the date of each general meeting. Relevant circulars and meeting materials shall be delivered to Shareholders in advance in accordance with the Listing Rules.

### ***Shareholders' enquiries***

- 2.6 If Shareholders have any questions regarding their shareholding or corporate communications, Shareholders should liaise with the Company's Hong Kong branch share registrar.
- 2.7 Shareholders and other stakeholders may at any time request for the Company's information to the extent that such information is publicly available. The Company has a designated email address [investor@acmehld.com](mailto:investor@acmehld.com) in which Shareholders may make any query.

### ***Company's website***

- 2.8 A dedicated "Investor Relations" section is available on the Company's website at <https://www.acmehld.com>. Information on the Company's website is updated on a regular basis.
- 2.9 Information submitted by the Company to the Stock Exchange is posted on the Company's website immediately thereafter. Such information includes financial statements, results announcements, circulars and notices of general meetings and relevant explanatory documents, etc.

### ***Ongoing communication with Shareholders***

- 2.10 In order to facilitate communication between the Company and its Shareholders, the Company organizes various activities regularly:
  - (a) Inviting Shareholders to participate in the Company's results announcement briefings and roadshows; and
  - (b) Participating in investors summits or annual conferences held by relevant organizations.

- 2.11 The Company aims to provide corporate communication in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to choose the language or means of receipt of the corporate communication.

### **3. SHAREHOLDER PRIVACY**

- 3.1 The Company recognizes the importance of protecting Shareholders' privacy and will not disclose Shareholders' information without their prior consent, unless required by applicable laws and regulations.